

October 6, 2023

**RE: Before and After School Program (BASP) Pilot for the 2023/24 School Year**

Dear Service Provider,

We are pleased to share information about the Region of Peel’s BASP Pilot for the 2023/24 school year for licensed centre-based providers. The pilot supports children ages 6-12 by providing eligible child care providers in Peel with funding to:

- improve affordability for families;
- support enrichment program activities; and
- support the cost of administering the pilot.

Please review this memo and the guideline carefully as it contains important information about how to implement the BASP pilot.

**BASP Affordability Pilot**

From September 4, 2023 to June 28, 2024, you must use your funding (issued under the *child care fees* budget category in GovGrants) to:

1. Issue a refund/reduce your market fees by 50% for families who pay full fees.
2. Issue a refund/reduce the parent contribution by 50% for families who are in receipt of subsidy.

Children in receipt of full fee subsidy are not eligible and will continue to be supported through the Fee Subsidy Program.

**BASP Enrichment Program**

From January 8, 2024 to June 28, 2024, you must use your funding (issued under the *other* budget category in GovGrants) to cover the costs of delivering eligible enrichment programs for children enrolled in primary/junior school-age licensed after-school programs at no additional cost to families. See guideline for examples of eligible activities.

**Key Dates**

Date	Description
October 12, 2023	GovGrant Announcement Released
October 13, 2023	Information Session for Child Care Centre-base Providers
October 17, 2023	Deadline for you to sign your BASP Pilot Agreement via GovGrants
November 1, 2023	Monthly payments begin for providers who have signed their BASP Funding Agreement.
By November 30, 2023	Deadline for you to share the parent communication and your updated fee schedule with families. Refer to Appendix 1 of the Guideline for a Sample Parent Communication template your agency may use.

**Human  
Services**

10 Peel Centre Dr.  
Suite B  
PO Box 2136, STN B  
Brampton, ON  
L6T 0E3  
EarlyYearsSystem  
Division@peelregion.ca  
tel: 905-791-1585

peelregion.ca

**Human  
Services**

10 Peel Centre Dr.  
Suite B  
PO Box 2136, STN B  
Brampton, ON  
L6T 0E3  
EarlyYearsSystem  
Division@peelregion.ca  
tel: 905-791-1585

[peelregion.ca](http://peelregion.ca)

Date	Description
January 8 to June 28, 2024	Window to implement enrichment program activities
June 28, 2024	Deadline to use your BASP Pilot Funding. Pilot program ends.
July 30, 2024	Deadline to submit your BASP Pilot Reporting Reconciliation Template via GovGrants

**BASP Pilot Information Session**

We will host a teleconference to answer any questions you may have. Please refer to your email for teleconference details on how to participate via Microsoft Teams.

If you would like support with calculating your reduced fees or have questions about the pilot, email us at: [EarlyYearsSystemDivision@peelregion.ca](mailto:EarlyYearsSystemDivision@peelregion.ca).

Thank you for your continued collaboration.

Sincerely,  
Early Years and Child Care Services  
Region of Peel